

## **EL3- Development of Administration Policies, Regulations, and Procedures**

***Policy Type: Executive Limitations***

### **Development of Administration Policies, Regulations, and Operational Procedures**

The Superintendent shall not operate without written administration policies, regulations, or operational procedures that are consistent with law, all Board policies and ensure progress as defined by the Superintendent's Reasonable Interpretation toward achieving the Board's *Ends*.

Accordingly, the Superintendent shall not fail to develop and promulgate administration policies, regulations, and procedures that:

1. Are designed to achieve the Board's *Ends*;
2. Are consistent with constraints set forth in the Board's *Executive Limitations* policies;
3. Are consistent with federal and state law; and
4. Contain all legally required and recommended policies.

The Superintendent shall not fail to communicate to the Board regarding:

1. Circumstances that indicate the need to draft a new administration policy or revise an existing administration policy, including revisions necessary to comply with current law or Board policy;
2. Suggestions from CASB or other recognized education policy experts regarding new policy language or revisions to existing policy; and

Such communication may take place within the Superintendent's Monitoring Reports or at the Superintendent's discretion.

The Superintendent shall not fail to consult, when appropriate and at their discretion, with staff, students, parents, families, and other community members in the development of administration policies.

The Superintendent shall not fail to provide copies of all newly promulgated or revised administration policies to the Board and all administrators with instructions to distribute to staff and students.

In addition, administration policies will be provided in additional languages when required by the District's Modified Consent Decree for multilingual learners.

Adoption date: [October 21, 2021]

***Monitoring Method: Internal Report***

***Monitoring Data:***

***Monitoring Frequency: Annually in October***