



Denver Public Schools EL-3 Development of Administration Policies, Regulations, and Procedures Monitoring Report

June 2023

Board policy is indicated in **bold** typeface throughout.

I hereby present my monitoring report on your Ends policy E-5, "Post Graduation and Global Citizenship" according to the schedule set out. I certify that the information contained in this report is true, and represents compliance with all aspects of the policy unless specifically stated otherwise.

Signed *Alex Nanno*, Superintendent

Date 6/30/2023

Policy Statement:

The Superintendent will not operate without written administration policies, regulations, or procedures that are consistent with law and Board policy and ensure reasonable progress toward achieving the Board's Ends.

Accordingly, the Superintendent will develop and promulgate administration policies, regulations, and procedures that:

- 1. Are designed to achieve the Board's Ends;**
- 2. Are consistent with constraints set forth in the Board's Executive Limitations policies;**
- 3. Are consistent with federal and state law; and**
- 4. Contain all legally required and recommended policies.**

The Superintendent will communicate to the Board regarding:

- 1. Circumstances that indicate the need to draft a new administration policy or revise an existing administration policy, including revisions necessary to comply with current law or Board policy; and**
- 2. Suggestions from CASB or other recognized education policy experts regarding new policy language or revisions to existing policy.**

The Superintendent will consult, when appropriate and at their discretion, with staff, students, parents, families and other community members in the development of administration policies.

The Superintendent will provide copies of all newly promulgated or revised administration policies to the Board and all administrators with instructions to distribute to staff and students.

In addition, administration policies will be provided in additional languages when required by the district's Consent Decree for multilingual learners.

Adoption date: 11/18/21

Monitoring Method: Internal Report
Monitoring Data:
Monitoring Frequency: Annually in October

[Revised]

Definitions:

- **Board Policies**- Policies that are developed by the Board to manage their relationship with the Superintendent (B/SRs), establish long term goals for the district (Ends), address their means of operating (GPs) and establishing guardrails for the Superintendent's means.
- **Administration Policies** - Policies established by the Superintendent to conduct the day to day operations of the district in alignment with local, state and federal laws.
- **Regulations**- Guidance established by the Superintendent for more specific implementation of Administration Policies.
- **Board's Ends** - Policies that describe the long term goals for the district. Board members have a community engagement plan which reflects the desires of the voters.
- **Board's Executive Limitations** - Executive Limitation policies reflect the values of the Board and serve as the guardrails for the superintendent by allowing all means except for those identified in Executive Limitations policies.
- **CASB** - Colorado Association of School Boards is the state organization which lobbies on behalf of district school boards and serves as a resource for governance models.
- **Consent Decree for Multilingual Learners** - The federal court order in *Congress of Hispanic Educators v. Denver Public Schools* that defines certain obligations the District has to Multilingual Learners and families under federal law.

EL.3 Reasonable Interpretation

As the sole employee of the Board of Education, I understand that this policy requires me to adopt written administration policies, regulations and procedures to govern this school district. In order to avoid any clashing of policies, the administration policies will have to be in alignment with the Board's policies in addition to local, state and federal law. The Colorado Association of School Boards (CASB) is one of our partnering organizations in addressing alignment of district policies with local, state and federal law. CASB has provided us with audits that guide our construction of obsolete, new or modified policies. We will strengthen our partnership with CASB so that this alignment is seamless.

I also understand that it is my responsibility as the operational leader of this great organization to promote community involvement in the construction, modification, addition and communication of new administration policies. I commit to also communicating with the Board of Education any revised, newly constructed or removed policies so that they are aware of the implications of such modifications.

Standard - RI Must-haves

- The standard of measurement for one or more parts of the policy
- The level of achievement on the standard for one or more parts of the policy
- The rationale for the standard of measurement for one or more parts of the policy
- The rationale for the level of achievement on the standard for one or more parts of the policy

Outcome

Compliance with this Executive Limitation will be achieved for 22-23 when:

1. Administration policies are posted and publicly available, with necessary translations available.

2. The District has established and published a protocol for updating administration policies, including opportunities for constituent voice where appropriate.
3. The District has ensured alignment of administration policies to the Board of Education Ends and Executive Limitations, and CASB recommendations, and communicated to the Board issues of policy alignment.
4. The district will complete an annual review of policies to ensure 1) appropriate alignment of policies with Board Ends and ELs, 2) appropriate translations in all necessary languages, 3) adherence to published protocol for policy updates.

Measure	FOS/DR	Timing	Justification
Administration policies are posted and publicly available, with necessary translations available.	FOS	June	Demonstration of compliance with Executive Limitation
The District has established and published a protocol for updating administration policies, including opportunities for constituent voice where appropriate.	FOS	June	Demonstration of compliance with Executive Limitation
The District has ensured alignment of administration policies to the Board of Education Ends and Executive Limitations, and CASB recommendations, and communicated to the Board issues of policy alignment. The District has ensured alignment of administration policies to the Board of Education Ends and Executive Limitations, and CASB recommendations, and communicated to the Board issues of policy alignment.	FOS	June	Demonstration of compliance with Executive Limitation
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Aggregation Methodology

I will be successful if I meet 100% of the weighted targets above.

Evidence of Outcomes Achieved

Goal: Demonstrate Compliance with this Executive Limitation

June Measures

Measure	Family of Schools/District Run	Timing	Complaint? YES/NO
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Administration policies are posted and publicly available, with necessary translations available.	FOS	June	YES
The District has established and published a protocol for updating administration policies, including opportunities for constituent voice where appropriate.	FOS	June	YES
The District has ensured alignment of administration policies to the Board of Education Ends and Executive Limitations, and CASB recommendations, and communicated to the Board issues of policy alignment. The District has ensured alignment of administration policies to the Board of Education Ends and Executive Limitations, and CASB recommendations, and communicated to the Board issues of policy alignment.	FOS	June	YES
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Summary

The district is compliant with all aspects of EL-3 within this monitoring report.

All Administration policies (new, revised, reviewed, and repealed) are located on Board Docs.

As revised or new administration policies are submitted to the Deputy Chief of Staff office, the policy is reviewed adequately through legal and DCoS before being approved by the Superintendent. The approved revisions or new administration policies are submitted to the BoE and added as a written update to Board Docs. All student-facing and other applicable administration policies are properly translated into the consent decree languages and posted.

The district is in the process of conducting an overhaul of the administration policies. The process to review, revise, and repeal policies A - H started in January and is expected to be completed in August 2023. This process is intended to align with the strategic roadmap, board policy, and state and federal statutes. Policies I,

J, and K are in the process of review, revision, and repeal which will take place from August 2023 to June 2024. The intent is to thoroughly review policies that are student, community, and instructional facing by allowing SVL, departments, and FACE to have input.

The district has completed the annual review of the administration policies through the CASB audit. Through the audit, 20 revisions and 10 repeals were made, and approved through the process. This process is intended to align with the strategic roadmap, board policy, and state and federal statutes.

Additional Resources

None

Explanatory notes for preparing a monitoring report

Non-compliance:

N/A