

District School Improvement and Accountability Council

Minutes from March 25, 2014

Kristen Tourangeau and Roger Kilgore, Co-Chairpersons
Jesse Sutherland, Vice Chairperson, and Dorolyn Griebenaw, Secretary

Welcome, Introductions, and Approval of Minutes: Roger Kilgore called the meeting to order at 6:40 p.m.

Approval of the Minutes: The minutes from February 25, 2014, were read. Roger Armstrong moved for approval and Ray McAllister seconded the motion. The minutes were approved.

Board of Education Update - - Kristen Tourangeau reported that Mike Johnson was not available for the March meeting. Rosemary Rodriguez will attend the meeting in April.

Discussion of Meeting Norms: The meeting norms discussed at the February meeting were reviewed. It was suggested that they be put on the agenda for each meeting to serve as a reminder. Roger Armstrong moved that they be formally adopted and Karl Luce seconded the motion. The motion was approved. The meeting norms are listed below:

- We will respect each other and our visitors.
- We will respect each other's time, coming prepared to all meetings, and addressing issues succinctly.
- We will listen and speak with respect creating a safe environment for full participation, assuming good intent, being open to others' perspectives and opinions, and avoiding side conversations.
- We will adhere to the agenda.

Committee Reports:

- **Budget and Finance** - - Lynn Otto reported that she has received seven copies of the final CAFR (Comprehensive Annual Financial Report). The committee will be on the agenda for the Board of Education in April, perhaps at the April 21 work session. Lynn Otto suggested that she, Sherry Eastlund, and Ed Shackelford sit at the table with the BOE. The hope is that there will be a dialogue with the BOE around the report. Lynn Otto reviewed the report to be presented which includes a review of the process, recommended general fund changes, budget matters, program matters, as well as other matters. There was discussion about the Capital Reserve Fund and the requirement under the law. There was also discussion on whether there is the need for a BOE policy to dedicate money to go to the Capital Reserve Fund. Lynn Otto moved that the District SIAC 2014-2015 Report of the Budget and Finance Committee be presented to the Board of Education and the motion was approved. Sherry Eastlund moved that the report state that money be transferred from the General Fund to the Capital Reserve Fund if money is not presently being put in the Capital Reserve Fund by the District. Meg Schomp seconded the motion and it was approved.
- **UIP (Unified Improvement Plan)** - - Roger Kilgore said he and Kristen Tourangeau received an email on Sunday that the UIP Report would be heard by the Board of Education at their meeting on Monday. District SIAC could not meet on such short notice. Brandi VanHorn made the UIP presentation at the work session. Roger Kilgore said the UIP Committee will meet on Wednesday, March 26, at 6:30 p.m. The District SIAC members who have volunteered to serve on the committee are Loralie Cole, Sherry Eastlund, Val Flores, Dorolyn Griebenaw, Don Griebenaw, Roger Kilgore, Ray McAllister, Jesse Sutherland, and Kristen Tourangeau.

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- Charter School Applications - - Sherry Eastlund shared that the committee has received three hard copies of the Charter Applications and three hard copies of the Innovation Applications. There are 14 applications for charters and 8 applications for innovation schools. Roger Kilgore noted that he would like to see the Charter and the Innovation as one report. The first meeting for the Charter Committee was set for Tuesday, April 1, at 5:30 p.m. at Sherry Eastland's home. There was discussion about the chair for the committee. Roger Kilgore recommended that the chair be determined at the first meeting of the committee. If the committee cannot reach a decision, he and Kristen will make the appointment of the chairperson.
- Conflicts of Interest - - Roger Kilgore reported that the Board of Education is reviewing their conflict of interest policy and expects to sign it on Monday at the work session.

New Business:

- The Denver Plan - - The District is holding quadrant community meetings regarding the Denver Plan. The northwest meeting at North High was a lively meeting with good attendance. It was reported that Mike Johnson is holding a community meeting to address the concerns about George Washington and Hill.
- Panasonic Information - - Roger Kilgore reported that he and Kristen Tourangeau have information from the Panasonic Foundation and will re-send it to District SIAC members.
- DCIS - - It was reported that DCIS has a new principal from Texas.

Miscellaneous - - Announcements and Comments:

- Dorolyn Griebenaw announced that Ray McAllister will be recognized at the Denver Teachers' Awards Banquet of Excellence as an outstanding volunteer. He will receive the Helen Phelps Volunteer Award on May 8 at the Doubletree Hotel.
- Val Flores announced that she does not want to chair the Innovation Committee.

Next Meeting: The next District SIAC meeting will be held at 6:30 p.m. on Tuesday, April 29, 2014, in room 108 of the DPS Administration Building.

Adjournment: The meeting adjourned at 8 p.m.