

## **ARTICLE I - DAC**

1.1 **Mission.** The mission of the DAC is to assist in the improvement of Denver Public Schools by advising the Board of Education on the adequacy and cost effectiveness of educational programs and policies.

1.2 **Goal.** The goal of the DAC is to provide the Board of Education with unbiased, objective, and soundly based recommendations on the matters specified for its consideration under the state statutes<sup>1</sup> and DPS Board Policies<sup>2</sup> and on other matters of importance to the education of the students in Denver Public Schools.

## **ARTICLE II - MEMBERSHIP**

2.1 **Members.** The DAC's membership shall be appointed by Denver Public School Board.

The DAC shall consist of:

- at least three parents of current DPS students
- at least one teacher employed by the District
- at least one school administrator employed by the District; and
- at least one person who is involved in business in the community within the District's boundaries.

In nominating members to the DAC, the President of the DPS Board shall ensure, to the extent practicable, that:

- at least two members appointed reside in each geographic district
- at least one of the parents appointed resides in each geographic district
- the parents appointed reflect the student populations significantly represented within the district
- at least one of the parents appointed is a parent of a student enrolled in a district school that is a charter school authorized by the Board; and
- at least one of the persons appointed has a demonstrated knowledge of charter schools.

2.2 **Term.** Members shall serve two-year terms, and may be reappointed in subsequent years by the DPS Board. To avoid all terms expiring at the same time, some reappointments may be for one year.

2.3 **Records.** The DAC shall maintain a record of membership, including membership attendance at DAC meetings and meeting minutes.

2.4 **Attendance.** Three consecutive unexcused absences from regular DAC meetings during a year shall result in a notice to the member of a scheduled vote on termination of membership at the next regular meeting. A majority vote for termination by attending members shall be required for termination. The terminated member may be reappointed by the President of the DPS Board upon request of the terminated member. Regular attendance is expected. In the event a member

cannot attend a meeting, he or she is encouraged to contact a member of the Executive Committee.

**2.5 Duties.** DAC members shall participate on one or more of the standing and ad hoc committees.

### **ARTICLE III – MEETINGS**

**3.1 Meetings.** Regular meetings of the DAC shall be held monthly, except in July and December, at a time and place determined by the DAC. Special meetings of the DAC for any purpose may be called by the Chairpersons, Executive Committee, or on the request of ten members of DAC. All regular and special meetings of the DAC shall be open to the public.

**3.2 Notice.** Notice stating the day, hour and place of a meeting, and in the case of a special meeting, the purpose of the meeting, shall be delivered by mail or email, to the membership not less than five calendar days prior to the meeting.

**3.3 Quorum.** Thirty percent of the members of the DAC shall constitute a quorum for the transaction of business at all meetings of the DAC. Unless a member in attendance challenges the existence of a quorum during the meeting, it shall be presumed that a quorum is present.

**3.4 Voting.** The act of the majority of the DAC members present at a meeting at which a quorum is present shall be the act of the DAC. Only members present at a meeting may cast votes.

**3.5 Voting Electronically.** The District Accountability Committee may initiate at a regular meeting the authorization of a special vote on a report by email and phone following the close of the meeting. The authorization of such special vote shall require the assent of a majority of the DAC membership in attendance. Only those members present at the meeting where the action is taken may vote on the report or issue by email or phone.

### **ARTICLE IV - OFFICERS**

**4.1 Officers.** The officers of the DAC shall be the elected chairpersons, co-chairpersons, and secretary. One of the chairpersons must be a parent with a student enrolled in the District.

**4.2 Duties.** A chairperson shall preside at all meetings of the DAC. A co-chairperson shall preside at DAC meetings in the absence of the chairpersons or the inability of the chairpersons to act. The secretary shall take minutes of all DAC meetings.

**4.3 Qualifications.** The chairpersons and co-chairpersons shall not be employees of Denver Public Schools. The members of the DAC shall select from among the parent representatives a member to serve as chair and co-chair of the DAC.

**4.4 Term.** The chair and co-chair shall serve one-year terms, and with the approval of the DAC, shall be eligible for reappointment.

4.5. **Election.** The election of officers shall be held annually at the regular meeting of the DAC in September and shall take office at the next regularly scheduled meeting. Additional nominations for officers may be accepted from the floor at the meeting with the consent of the nominee.

4.6 **Vacancies.** Any vacancy occurring during the term of an officer will be filled by the majority vote of the DAC members present at a regular or special DAC meeting. The officer shall be appointed for the un-expired term of his/her predecessor in office.

## **ARTICLE V - COMMITTEES**

5.1 **Executive Committee.** The Executive Committee shall be comprised of the DAC officers. The Executive Committee will direct the affairs of the DAC including setting the agenda for the regular monthly meeting.

5.2 **Standing Committees.** Standing committees shall be formed to carry out the statutory school district directed duties of DAC, including, but not limited to, making recommendations relative to the prioritization of expenditures of school district moneys, advising on the district school unified improvement plan, reviewing charter school applications and reviewing innovative schools waver applications. Standing committee membership shall be open to all DAC members. Standing committees shall elect a chairperson from among their membership to preside over meetings of the committee. Participation on the committee will be a matter of public record.

5.3 **Ad Hoc Committees.** The DAC may form one-time ad hoc committees to address additional matters as requested by the DPS Board, as stipulated in state statute<sup>3</sup> and Board policy<sup>2</sup>. The term of the committees shall be for a set period, after which the committee shall be dissolved. Committee membership shall be open. Participation on the committee will be a matter of public record.

## **ARTICLE VI - OTHER MATTERS**

6.1 **Parliamentary Authority.** The rules contained in the current edition of Roberts Rules of Order (Newly Revised) shall govern the regular and special meetings of the DAC unless they are inconsistent with the laws of the State of Colorado, Board policy, or these bylaws.

6.2 **Actions and Recommendations by the DAC.** No public action or recommendation made on behalf of the DAC, or in the name of DAC, directly or indirectly, expressed or implied by any member, officer or committee of the DAC may be made without the consent of the DAC and shall be reported to the DAC.

6.3 **Amendments.** The bylaws of the DAC may be amended by an affirmative vote of two thirds of the DAC members present at any regular meeting or special meeting called for that purpose. DAC members shall be given notice of a proposed amendment of the bylaws at least ten calendar days prior to the meeting at which the proposed amendment will be considered.

1 C.R.S. 22-11-301. “School district accountability committees – creation – membership”  
C.R.S.. 22-11-302 (2014) “School district accountability committee – powers and duties”  
C.R.S. 22-11-304. “Accredited with improvement plan - school district or institute - plan  
contents – adoption”  
Denver Public Schools “Procedures for District Accountability Committee”, Document BDFG-  
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*Bylaws were adopted at a regular meeting of the Denver Public Schools District  
Accountability Committee (District DAC) on May 25, 2015.*