

To: Members, Board of Education
From: Cesar Cedillo, Operational Superintendent;
Molly Ferrer, Office of the General Counsel
Subject: Fee Policy and Schedule Update
Date: June 5, 2019

Staff recommends that the Board adopt the attached revised fee schedule pursuant to state law and Board Policy JQ.

According to Board Policy JQ, “The district shall prepare and make available upon request a complete list of student fees, describing how the amount of each fee was derived and the purpose of each fee. Parents shall be informed of the fee schedule or otherwise regarding how to apply for a waiver of fees, whether fees are voluntary or mandatory and the specific activity from which the student will be excluded if the fee is not paid. Students qualifying for a fee waiver will receive the waiver without unnecessary embarrassment or public exposure of their need.”

The District has long held itself to a standard of having consistent and fair student fees, fines and charges.

District staff sent a survey to all secondary school leaders (including leaders in charter schools) in order to gather information regarding fees being charged in our schools.

District staff reviewed the survey and the previous fee schedule in order to make determinations regarding the fairness of fees and to create a proposed revised schedule. The revised schedule was then emailed to all secondary principals, with a request that they review the proposed fee schedule and give feedback. The feedback was then used to finalize the revised fee schedule.

District staff recognizes that having a transparent and consistent fee schedule for District schools is important in promoting equity and access to our schools and programs.

Therefore, District staff is recommending that the Board adopt the revised schedule in connection with Policy JQ, Student Fees Fines, and Charges policy for school year 2019-2020.