MINUTES OF THE REGULAR MEETING (03-25) OF THE
BOARD OF EDUCATION OF SCHOOL DISTRICT NO.1
IN THE CITY AND COUNTY OF DENVER AND STATE OF COLORADO
HELD IN THE BOARD ROOM, 900 GRANT STREET
5:00 P.M., THURSDAY, DECEMBER 18, 2003

I. Call to Order – 5:00 p.m.

The University Park Elementary School students sang for the Board and audience.

A. Pledge of Allegiance

B. Roll Call

President Lester R. Woodward called the meeting to order at 5:15 p.m. The following Board of Education members were present: Ms. Elaine Gantz Berman, Rev. Lucia Guzman, Mr. Bruce Hoyt, Mrs. Michelle Moss, Mr. Kevin Patterson, Ms. Theresa Peña, and Mr. Lester Woodward.

C. Recognitions

Dr. Wartgow said that on the recent School Accountability Reports the district had shown tremendous improvement and that the following principals of schools that were rated “high” and “excellent” were in attendance to be recognized: Janet Box, Asbury Elementary School; Lynne Scates, Cory Elementary School; Greta Martinez, Slavens School; Charles Raisch, Steck Elementary School; Jan Belt, Steele Elementary School; Tish Castro, Traylor Academy; Katherine Johnson, University Park Elementary School; Reina Gutierrez, Hamilton Middle School; and Patti Bippus, Denver School of the Arts.

Andre Pettigrew, Assistant Superintendent of Administrative Services, introduced Dr. Edward Freeman, the new Chief Information Officer and Executive Director of the Department of Technology Services.

Elaine Gantz Berman announced that former Board member, James Mejía’s wife recently had a baby girl.

Dr. Wartgow asked Wayne Eckerling, Assistant Superintendent of Research, Planning, and Special Programs, to give a brief review on the progress of the mill levy oversight committees.

Dr. Eckerling said that the Early Childhood Education (ECE) committee has met twice and will have a third meeting in January, and that staff will report to the Board on the ECE committee in January. He said that they have a list of over twelve pages of staff, teachers, principals, and community people who want to be
involved with these committees, and that e-mail invitations have been sent out to everyone.

Dr. Eckerling said that Rosanne Fulton, Executive Director of Curriculum and Instruction, will be leading the Art & Music Initiative and their first meeting is scheduled for January 13, 2004, and that they also have a large group of people interested in being involved. He said that the Revitalizing Neighborhood Schools Initiative also has a large group of people interested, and the first meeting will be in the second or third week of January. The Secondary Reform and Textbook Initiatives have been moving along and will be started in January.

Elaine Gantz Berman said that the Revitalizing Neighborhood Schools Initiative committee will be chaired by Steve Kaplan and Maria Guajardo Lucero. She said that the district received tremendous response from the community and that everyone who submitted their names will be invited to serve on the various committees.

Dr. Wartgow said that for the Secondary Reform Initiative a Blue Ribbon Commission of citizens would be created to help the district evaluate all options in a comprehensive manner.

II. Board Members Reports

There were none.

III. Superintendent’s Reports

A. Gift Report – A copy of this report is appended to the minutes as Appendix 03-25, III-A.

IV. Consent Agenda

Assistant Secretary Jacque Lucero read the agenda items by number and sequence. In accordance with Consent Agenda procedures, the following items were removed from the Consent Agenda and held for discussion:

IV-A-2 Policy Revision – Policy BDF – Advisory Committees/Councils
IV-B-2b through IV-B-2e - Architect Selection
IV-D-1 Equal Educational Opportunity Resolution
IV-E-1 Merger Agreement between PERA, DPSRS, and School District No. 1

Mr. Patterson moved that all matters on the Consent Agenda, not held, be approved; Mrs. Moss seconded the motion. The motion passed unanimously and the following items were approved:
A. Board of Education

1. **2004-2005 Denver Public Schools Calendar** - A copy of the calendar is appended to the minutes of this meeting as Appendix 03-25, IV-A-1.

2a. **Policy Deletion – BDFD-R – Hispanic Education Advisory Council** - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-2a.

2b. **Policy Deletion – BDFE-R – Black Education Advisory Council** - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-2b.

2c. **Policy Deletion – BDFF-R – Special Education Advisory Council** - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-2c.

2d. **Policy Deletion – BDFG-R – Asian Education Advisory Council** - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-2d.

2e. **Policy Deletion – BDFH-R – American Indian Education Advisory Council** - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-2e.

2f. **Policy Deletion – BDFJ-R – Gifted and Talented Education Advisory Council** - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-2f.

2g. **Policy Deletion – AE-R – Advisory Accountability Council** - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-2g.

3. **Policy Revision – Policy IMDB – Flag Displays** - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-3.

4. **Policy Revision – Policy JEB – Entrance Age Requirements** - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-4.

5. **Policy Revision – Policy DBD – Determination of Budget Priorities** - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-5.

6. **Policy Revision – Policy DGA/DGB – Authorized Signature/Check Writing Services** - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-6.

7. **Policy Revision – Policy DID – Inventories** - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-7.

7a. **Policy Deletion – Policy DBB – Fiscal Year** - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-7a.
7b. Policy Deletion – Policy DBC-E – Deadlines in Budgeting Process Set by Statute - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-7b.

7c. Policy Deletion – Policy DC – Taxing and Borrowing - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-7c.

7d. Policy Deletion – Policy DGB – Budget Adoption - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-7d.

7e. Policy Deletion – Policy DI – Fiscal Accounting and Reporting - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-7e.

8. Policy Revision – Policy JB – Equal Educational Opportunities - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-8.

9. Policy Revision – Policy JBBA – Harassment Based on Race or Color, National Origin, Sexual Orientation, Gender Identity, Disability, or Religion (Student) - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-9.

10. Policy Revision – Policy JK – Student Discipline - A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-10.

11. Minutes of November 20, 2003 - A copy of these minutes are appended to the minutes of this meeting as Appendix 03-25, IV-A-11.

B. Administrative Services

1. Human Resources

   a. Motion to Approve Personnel Transaction Report – A copy of this report is appended to the minutes of this meeting as Appendix 03-25, IV-B-1a.

   b. Motion to Approve the Independent Contract Services Agreement with JAT Consulting – A copy of this report, for the purpose of implementing the Lawson 8.0 System upgrade, is appended to the minutes of this meeting as Appendix 03-25, IV-B-1b.

   c. Motion to Approve the Independent Contract Services Agreement with Unica Solutions – A copy of this report, for the purpose of implementing the Lawson SEA application, is appended to the minutes of this meeting as Appendix 03-25, IV-B-1c.
d. **Receipt of Superintendent’s Recommendation in a Teacher Dismissal** – A copy of this receipt is appended to the minutes of this meeting as Appendix 03-25, IV-B-1d.

2. **Facility Management**

   a. **Final Settlements** - A copy of this report is appended to the minutes of this meeting as Appendix 03-25, IV-B-2a.

C. **Budget and Finance**

   1. **Financial Services**

      a. **Resolution Designating Eligible Public Depositories** – A copy of this resolution is appended to the minutes of this meeting as Appendix 03-25, IV-C-1a.

**DISCUSSION AGENDA**

IV-A-2 **Policy Revision – Policy BDF – Advisory Committee/Councils**

Mrs. Moss explained that this policy would establish a joint advisory council to provide a common forum for Board endorsed councils. She introduced Pam Bisceglia, Legal Assistant, Student Services, to give the background of update of this policy.

Ms. Bisceglia said members of the district advisory councils, which are listed in the policy, met many times and found that they had common goals and objectives, which is clarified in their mission statement: Parents, community, and staff members interested in the education of the children of the Denver Public Schools have established the joint council to promote a safe and nurturing academic environment that encourages each child to reach his or her individual potential, and each employee to strive for professional excellence, to provide an effective partnership of parents, educators, and community, and to ensure a voice for all parents and staff and interested members of the Denver community to the Board of Education, district administration, and the joint council.

Mrs. Moss moved adoption of Policy BDF – Advisory Committees/Councils. Mr. Patterson seconded the motion. The motion passed unanimously. A copy of this policy is appended to the minutes of this meeting as Appendix 03-25, IV-A-2.

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<td>IV-B-2b</td>
<td><strong>Architect Selection – Montbello K-8 School Project</strong></td>
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<td>IV-B-2c</td>
<td><strong>Architect Selection – Green Valley Ranch K-8 School Project</strong></td>
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<td><strong>Architect Selection – Stapleton Bus Terminal Project</strong></td>
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<td>IV-B-2e</td>
<td><strong>Architect Selection – Career Education Addition Project</strong></td>
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Architect Selection – Montbello K-8 School Project

Mr. Patterson moved that the Board of Education approve the firm of H+L Architecture as the architect for the new Montbello K-8 School Project subject to the right of aggrieved parties to protest such selection. Such protest must be in writing and filed with the Superintendent in care of the Director of Purchasing at 900 Grant Street, Denver, CO, 80203, on or before 4:00 p.m., December 29, 2003.

Architect Selection – Green Valley Ranch K-8 School Project

Mr. Patterson moved that the Board of Education approve the firm of M+O+A as the architect for the new Green Valley Ranch K-8 School Project subject to the right of aggrieved parties to protest such selection. Such protest must be in writing and filed with the Superintendent in care of the Director of Purchasing at 900 Grant Street, Denver, CO, 80203, on or before 4:00 p.m., December 29, 2003.

Architect Selection – Stapleton Bus Terminal Project

Mr. Patterson moved that the Board of Education approve the firm of OZ Architecture as the architect for the new Stapleton Bus Terminal Project subject to the right of aggrieved parties to protest such selection. Such protest must be in writing and filed with the Superintendent in care of the Director of Purchasing at 900 Grant Street, Denver, CO, 80203, on or before 4:00 p.m., December 29, 2003.

Architect Selection – Career Education Addition Project

Mr. Patterson moved that the Board of Education approve the firm of Larson Architects as the architect for the Career Education Center Addition Project subject to the right of aggrieved parties to protest such selection. Such protest must be in writing and filed with the Superintendent in care of the Director of Purchasing at 900 Grant Street, Denver, CO, 80203, on or before 4:00 p.m., December 29, 2003.

Mrs. Peña seconded the motions. The motions passed unanimously. Copies of these motions are appended to the minutes of this meeting as Appendix 03-25, IV-B-2b; Appendix 03-25, IV-B-2c; Appendix 03-25, IV-B-2d; and Appendix 03-25, IV-B-2e.

IV-D-1  Resolution 2853 - Equal Educational Opportunity

Ms. Gantz Berman moved that the Board of Education approve the Equal Educational Opportunity Resolution 2853 which had its first reading on November 6, 2003. Ms. Gantz Berman read Resolution 2853 to emphasize its importance and said that it underscores the Board’s commitment to teaching English language learners English as quickly as possible and in an educationally sound way. Rev. Guzman said she is very supportive of this resolution.

Mr. Patterson seconded the motion. The motion passed unanimously. A copy of this resolution is appended to the minutes of this meeting as Appendix 03-25, IV-D-1.
IV-E-1  Merger Agreement between PERA, DPSRS, and School District No. 1

Rev. Guzman moved that the Board of Education authorize the Merger Agreement between and among the Public Employees Retirement Association (PERA), Denver Public Schools Retirement System (DPSRS), and School District No. 1 as described in the preliminary draft form that is attached to this agenda item and authorize the Superintendent to negotiate the final terms.

Mr. Woodward said this is an important step in the process of merging the district’s retirement system into PERA as authorized by the 2003 Legislature. The merger is a big step forward for the district to provide additional mobility and a strong retirement system that will be beneficial to DPS employees. The anticipated date of the merger is January 1, 2005.

Mr. Patterson seconded the motion. The motion passed unanimously. A copy of this motion is appended to the minutes of this meeting as Appendix 03-25, IV-E-1.

Board Member Comments

Mr. Patterson explained that information about the budget will still be available to the public on the district’s website, but it will now be shown under the financial department.

V. Old Business

There was none.

VI. New Business

The following matters were presented for information:

A. Budget and Finance

   1. Financial Services

      a. Statement of Revenue Allocations, Appropriations, Commitments, and Expenditures for the Period July 1, 2003, to November 30, 2003 – To provide a status report of year-to-date revenues, expenditures, and inter-fund transfers for each fund as compared to the current-year budget and as compared to the year-to-date totals for the prior year. A copy of this report is appended to the minutes of this meeting as Appendix 03-25, VI-A-1a.

B. Educational Services

   1. Pupil Assignment Plan: New Green Valley Ranch/Montbello Charter School - The Board will review the proposed plan for assigning students. A copy of this report is appended to the minutes of this meeting as Appendix 03-25, VI-B-1.
2. English Language Acquisition Program – The Board will hear a summary of the December report and be updated on the current program status. A copy of this report is appended to the minutes of this meeting as Appendix 03-25, VI-B-2.

C. Administrative Services

1. Policy Revision – Policy DJB, Purchasing Procedures
2. New Policy – Policy DJ, Purchasing
3. New Policy – Policy DJA, Purchasing Authority
4. New Policy – Policy DJC, Petty Cash
5. New Policy – Policy DJD, Cooperative Purchasing
6. New Policy – Policy DJE, Bidding Procedures
7. New Policy – Policy DJGA, Sales Calls and Demonstrations

A copy of these reports are appended to the minutes of this meeting as Appendix 03-25, VI-C-1; Appendix 03-25, VI-C-2; Appendix 03-25, VI-C-3; Appendix 03-25, VI-C-4; Appendix 03-25, VI-C-5; Appendix 03-25, VI-C-6; Appendix 03-25, VI-C-7.

D. Student Services

1. Expelled Students Report – A copy of this report is appended to the minutes of this meeting as Appendix 03-25, VI-D-1.

Dave Lowry, Executive Director, Planning & Research, explained the Pupil Assignment Plan: New Green Valley Ranch/Montbello Charter School report. A copy of this report is appended to the minutes of this meeting as Appendix 03-25, VI-B-1.

Wayne Eckerling, Assistant Superintendent, Research, Planning, and Special Programs, explained the English Language Acquisition Program Annual December Report. A copy of this report is appended to the minutes of this meeting as Appendix 03-25, VI-B-2.

Andre Pettigrew, Assistant Superintendent, Administrative Services; and Ann Stoyle, Director of Purchasing, explained policy revisions and new policies from Administrative Services. A copy of these policies are appended to the minutes of this meeting as Appendix 03-25, VI-C-1; Appendix 03-25, VI-C-2; Appendix 03-25, VI-C-3; Appendix 03-25, VI-C-4; Appendix 03-25, VI-C-5; Appendix 03-25, VI-C-6; and Appendix 03-25, VI-C-7.

VIII. Adjournment

Mr. Woodward adjourned the meeting at 7:16 p.m.

Michelle Moss, Secretary
Board of Education