

MINUTES OF THE REGULAR MEETING (05-20) OF THE  
BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 1  
IN THE CITY AND COUNTY OF DENVER AND STATE OF COLORADO  
HELD IN THE BOARD ROOM, 900 GRANT STREET  
5:00 P.M., THURSDAY, AUGUST 18, 2005

North High School Black Masque Theatre Company performed “*One Love, A Hip Hop Theatre Joint,*” for the Board and audience.

**I. Call to Order – 5:00 p.m.**

A. Pledge of Allegiance

B. Roll Call

President Lester R. Woodward called the meeting to order at 5:25 p.m. The following Board of Education members were present: Ms. Elaine Gantz Berman, Rev. Lucia Guzman, Mr. Bruce Hoyt, Mrs. Michelle Moss, Mr. Kevin Patterson, Ms. Theresa Peña, and Mr. Lester Woodward.

C. Recognition by the National Public Risk Manager Association (PRIMA) of “Risk Management Secretary Orientation 2004” the First Place Award Recipient of the 2005 Achievement Awards Product Category

Velma Rose, Chief Financial Officer, and Ed Freeman, Chief Information Officer/Chief Technology Officer, introduced Lucy Gutierrez and Kay Taulie, Department of Technology Services (DoTS), and Stephen Finley, Manager, Risk Management, producers of the CD.

Ms. Rose said that the district’s safety and health calendar, produced by Risk Management, received the Second Place Award from PRIMA. Also, the National School Public Relations Association recognized the district for the calendar and for a playground safety brochure put together by Risk Management.

D. Introduction of New Denver Public Schools Principals

Beth Biggs, Southeast Area Superintendent, and Janice Spearman, Assistant Southeast Area Superintendent, introduced the following new principals: Sandra Just, Thomas Jefferson High School; Dennis Thompson, University Park Elementary School; Michael Crawford, Palmer Elementary School; Dorie Claunch, Morey Middle School; Brette Pond, Bromwell Elementary School; and Khoa Vu Nguyen, Ellis Elementary School.

Joe Sandoval, Southwest Area Superintendent, and Diana Lopez, Assistant Southwest Area Superintendent, introduced the following new principals: Sylvia Bookhardt, Rishel Middle School; Kristin Nelson-Steinhoff, Schenck Elementary School; and Tim Fitzgerald, Interim Principal, Godsman Elementary School.

John Youngquist, Northwest Area Superintendent, introduced the following new principals: Tom Elliot, Cowell Elementary School; Suzanne Loughran, Brown International School; Scott Springer, Career Education Center Middle College; Dan Villescas, Del Pueblo Elementary School; Tracy Dorland, Smedley Elementary School; and Veronica Benavidez, Remington Elementary School.

Carla Santorno, Northeast Area Superintendent, introduced the following new principals: Erlinda Archuleta, Interim Principal, Archuleta Elementary School; Reggie Robinson, Oakland Elementary School; and Antwan Wilson, Montbello High School.

## **II. Board Member Reports**

### **A. ProComp Update Report – Teacher Evaluation Process**

John Leslie, Assistant Superintendent, Student Services, announced that Andre Pettigrew, Assistant Superintendent, Administrative Services, has agreed to replace him as the new Co-Chair of the Transition Team.

Mr. Leslie introduced Beth Biggs, Southeast Area Superintendent, and Anna Holm, teacher, South High School, Co-Chairs of the ProComp Professional Evaluation Committee; Roseanne Fulton, Executive Director of Curriculum and Instruction; and Katherine Johnson, Director of Professional Learning and Evaluation who discussed their report on the New Professional Evaluation document.

Mr. Patterson expressed his appreciation for their hard work. He said it is extremely important because it places attention where it needs to be—on district standards. Performance is improved through clarity and employee understanding of exactly what they are being asked to do. He expressed concern about clarification of language and training in the document.

Ms. Johnson replied that the employee handbook clarifies most of those issues. She said the handbook is accessible on the district web site.

In response to Mrs. Moss' question regarding roll-out of the evaluation rubric to teachers, Ms. Johnson replied that principals have been given approximately thirty days to talk to their staff about the process. They have recommended that it be placed in teacher handbooks.

Ms. Gantz Berman expressed her appreciation that the teams working on the implementation of ProComp have moved along as expeditiously as possible. She reminded everyone that there is only 74 more days until November 1, election day. She said she personally wanted to urge everyone to register to vote, and to vote “yes” for ProComp ballot question 3A.

### **III. Superintendent’s Report**

Mr. Bennet stated that the evaluation system will apply both to teachers in ProComp and teachers that are not in ProComp. He believes it is going to drive excellence in teaching and achievement. Teachers will be under an evaluation system that is fair because it is objective and will allow employees of the district to be rewarded for gains in student achievement.

He said that school opened this week and as he traveled around the district on Monday the sense of optimism in all schools was palpable. Part of what is needed in the district is to make sure that that sense of optimism is not something that belongs only to the first day of school, but every day of school.

He said that former Mayor Peña sent him an article from *Fortune* magazine that for him was a demonstration of what it is we are after in this district. This year China will graduate 3.3 million students from college, India will graduate 3.1 million, the United States will graduate 1.1 million. In China there will be 650,000 new engineers, in India there will be 350,000 new engineers, in the United States there will be 70,000 new engineers. He said he thought a lot about that as he was out in the schools. He asked the parents he met what their expectations were and college preparation was on everyone’s mind.

Mr. Bennet said that he had instituted a freeze on hiring, travel, and purchases over \$3,000.00. The freeze does not include schools. It is very important to husband district resources and make sure that they are being allocated pursuant to the strategic plan that is being developed.

### **IV. Consent Agenda**

Assistant Secretary Jacquie Lucero read the agenda items by number and sequence. In accordance with Consent Agenda procedures, the following items were removed from the Consent Agenda and held for discussion:

IV-A-1 Minutes of August 4, 2005

IV-A-4 Motion to Approve Revised Board Meeting Schedule for the 2005-2006 School Year

Elaine Gantz Berman moved that all matters on the Consent Agenda not held be approved. Mr. Patterson seconded the motion. The motion passed unanimously and the following items were approved.

A. Board of Education

2. Finance and Audit Committee

- a. Motion to Approve the Renewal of the Software Support and Maintenance Agreement with Cayenta Canada Corporation - A copy of this motion, a maintenance agreement between Cayenta Canada Corporation and the Department of Technology Services, so the district can continue receiving system fixes and upgrades and technical support for the financial systems software, is appended to the minutes of this meeting as Appendix 05-20, IV-A-2a.
3. Gift Report – A copy of this report is appended to the minutes of this meeting as Appendix 05-20, IV-A-3.

B. Administrative Services

1. Human Resources

- a. Motion to Approve the Personnel Transaction Report – A copy of this report is appended to the minutes of this meeting as Appendix 05-20, IV-B-1a.

C. Budget and Finance – Financial Services

1. Resolution to Approve Supplemental Budget for the Fiscal Year Beginning July 1, 2004, and Ending June 30, 2005 – A copy of this resolution, which identifies the specific adjustments to the revenues and expenditures of the Self-Insurance Fund as they pertain to property insurance claims, the largest of which was for the Administration Building flood, is appended to the minutes of this meeting as Appendix 05-20, IV-C-1.
2. Resolution to Approve the Supplemental Budget Appropriation for Expenditures During the Fiscal Year Beginning July 1, 2004, and Ending June 30, 2005 – A copy of this resolution, which changes the appropriation for the Self-Insurance Fund based on the adjustments and corrects the appropriation for the General Fund (the adjusted budget approved by the Board of Education on June 16, 2005, was \$653,078,022; however, the appropriation resolution reported the General Fund as \$652,428,264), is appended to the minutes of this meeting as Appendix 05-20, IV-C-2.
3. Resolution Identifying and Filing Supplemental Adopted Budget and Appropriation Resolution and Copies Thereof – A copy of this resolution, which

directs that the Supplemental Budget be labeled as such and signed by the Board President, and causes the Board Secretary to have this Supplemental Budget on file for public inspection, is appended to the minutes of this meeting as Appendix 05-20, IV-C-3.

4. Resolution Authorizing Signatures for Banking Transactions - A copy of this resolution, to modify prior Board of Education action authorizing signatures for banking transactions as a result of the appointment of a new Superintendent, is appended to the minutes of this meeting as Appendix 05-20, IV-C-4.

#### D. Policy Review

##### 1. Repeal/Reenactment of Policies

- a. Policy EGAD, Copyrights and Patents – A copy of this policy, revisions to the policy which ensures compliance with federal copyright law, is appended to the minutes of this meeting as Appendix 05-20, IV-D-1a.
- b. Policy IJL, Library Materials and Resources Selection – A copy of this policy, revisions to the policy which clarifies selection of library books and textbooks, is appended to the minutes of this meeting as Appendix 05-20, IV-D-1b.

##### 2. Revision of Policies

- a. Policy DK, Payroll/Deductions/Direct Deposit/Expense – A copy of this policy, revisions to the policy to include Fair Labor Standards Act changes, is appended to the minutes of this meeting as Appendix 05-20, IV-D-2a.
- b. Policy EI, Insurance Program/Risk Management – A copy of this policy, revisions to policy to conform to state law and insurance practices, is appended to the minutes of this meeting as Appendix 05-20, IV-D-2b.
- c. Policy IJJ, Textbook Selection and Adoption – A copy of this policy, revisions to the policy which clarifies selection of library books and textbooks, is appended to the minutes of this meeting as Appendix 05-20, IV-D-2c.
- d. Policy JRA/JRC, Student Records/Release of Information on Students – A copy of this policy, revisions to the policy which ensures compliance with state law, FERPA rules and regulations, and practices, is appended to the minutes of this meeting as Appendix 05-20, IV-D-2d.

##### 3. Repealed Policies

- a. Policy EEAG, Student Transportation in Private Vehicles – A copy of this policy, to repeal Policy EEAG and have it approved as a Procedure to Policy

EI, Insurance Program/Risk Management, is appended to the minutes of this meeting as Appendix 05-20, IV-D-3a.

- b. Policy EEBB, Use of Private Vehicles on School Business – A copy of this policy, to repeal Policy EEBB and have it approved as a Procedure to Policy EI, Insurance Program/Risk Management, is appended to the minutes of this meeting as Appendix 05-20, IV-D-3b.

## **DISCUSSION OF HELD AGENDA ITEMS**

### IV-A-1 Minutes of August 4, 2005

Mr. Patterson stated that in the Minutes of August 4, 2005, on page two, the fifth paragraph that starts: “Mr. Patterson stated he did not agree...,” he would like to strike the statement: “with the previous statement,” and replace it with: “that ten percent is a big deal.”

Mr. Hoyt moved approval of Mr. Patterson’s motion. Ms. Gantz Berman seconded the motion. The motion was approved unanimously. A copy of the minutes are appended to the minutes of this meeting as Appendix 05-20, IV-A-1.

### IV-A-4 Motion to Approve Revised Board Meeting Schedule for the 2005-2006 School Year

Mr. Woodward stated that this motion significantly changes the schedule of Board meetings for the current year. Instead of having two meetings per month, the Board will now only have one formal business meeting on the third Thursday of each month. Work sessions will be held on the Monday preceding the third Thursday regular meeting and will begin at 4:30 p.m., in Room 706. The public is welcome to observe Work Sessions, although there will be no opportunity for public comment. Since there will only be one Board meeting per month, the Public Comment Session will be held on the third Thursday from 6:00 to 7:30 p.m. Anyone interested in speaking at the Public Comment Session must sign-up by 5:00 p.m., the day before the day of the meeting.

He explained that these changes are being made in order to make better use of the Board and staff’s time. It will give the Board the opportunity to focus on matters of academic achievement. In addition to the monthly meetings, the Board will add four study work sessions. The Board will be briefed on key education efforts for advancing student achievement.

Mr. Bennet expressed his gratitude for these changes. Preparing for Board meetings requires an enormous amount of staff time. He feels the Board study sessions will be enormously beneficial. They will enable the Board and public to focus on major issues that face the district.

Mrs. Moss clarified that issues introduced at the Monday work session before the Thursday meetings will not be brought to the Board for a vote until there has been an opportunity for public comment. Board members want public comment and participation by the community. They want to understand what the issues are in the community.

Ms. Peña moved approval of the motion. Mr. Patterson seconded the motion. A copy of this motion is appended to the minutes of this meeting as Appendix 05-20, IV-A-4.

## **V. Old Business**

### **A. Policy Review**

#### **1. Revision of Policies**

- a. Policy KF, Community Use of School Facilities – A copy of this policy, which standardizes the use of district facilities, is appended to the minutes of this meeting as Appendix 05-20, V-A-1a.
- b. Policy JKA, Student Restraint – A copy of this policy, which describes when and under what circumstances employees may restrain students, is appended to the minutes of this meeting as Appendix 05-20, V-A-1b.

## **VI. New Business**

### **A. Budget and Finance – Financial Services**

1. Statement of Revenue Allocations, Appropriations, Commitments, and Expenditures for the period July 1, 2004, to June 30, 2005 – A copy of this status report of year-to-date revenues, expenditures, and inter-fund transfers for each fund, as compared to the current-year budget and as compared to the year-to-date totals for the prior year, is appended to the minutes of this meeting as Appendix 05-20, VI-A-1.
2. Statement of Revenue Allocations, Appropriations, Commitments, and Expenditures for the period July 1, 2005, to July 31, 2005 – A copy of this status report of year-to-date revenues, expenditures, and inter-fund transfers for each fund, as compared to the current-year budget and as compared to the year-to-date totals for the prior year, is appended to the minutes of this meeting as Appendix 05-20, VI-A-2.

## **VII. Adjournment**

Mr. Woodward adjourned the Regular Meeting at 6:20 p.m.

Michelle Moss, Secretary  
Board of Education