

MOTION

I move that the Board of Education approve the purchase of books and lab kits from It's About Time and Lab-aids, Inc. to be used as a field test for the middle school science program.

DENVER PUBLIC SCHOOLS
Interdepartmental Communication

To: Board of Education

Through: Andre Pettigrew, Assistant Superintendent, Administrative Services

From: Rick Smith, Director of Purchasing

Date: August 4, 2005

Subject: Procurement Approval Request #06-001 – Middle School Science Materials

Scope of Procurement

Purchase of middle school science field test books and lab kits, which consist of books, binders, CDs, lab equipment, lab supplies, videos, and more.

Rationale for Procurement

These materials are going to be used as a field test for the middle school science program. The textbook program has been approved by the Department of Curriculum and Instruction.

The books and lab kits need to be ordered as soon as possible so the field test can begin with the 2005-2006 fall semester. Some of the materials will be shipped directly to the schools while part of the materials are to be delivered to Educational Resource Services for a professional development training session to be held this summer.

Source of Funding

Expenditures will be paid from Mill Levy and school-based funds.

Procurement Process

Curriculum will enter orders through Educational Resource Services into the LION system, since orders for individual items need to be tracked and the LION system is able to do that.

Approval Request

Approval is being requested to issue orders to the following vendors:

It's About Time	\$724,624.21 total
Lab-aids, Inc.	\$293,117.75 total

The procurement request was reviewed by the Finance and Audit Committee on August 4, 2005.

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